

OAK RIDGE R2A2 MAPPING

Replacement for
Maps 1-10

Organization Office of the Manager (Page 1 of) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 110 - Chapter 1)
<p>- The Manager provides overall executive leadership to Oak Ridge Operations (ORO) and the National Nuclear Security Administration (NNSA) which are responsible for a variety of Department of Energy (DOE) mission activities within the following principal program areas:</p> <ul style="list-style-type: none"> a. Research and development in a variety of nuclear and non-nuclear energy technologies, and in the biomedical, environmental, and physical sciences; b. Maintenance of a technical capability for nuclear weapons development and production; c. Dismantlement of nuclear weapons; d. Management of processing and storage of highly-enriched uranium and lithium for defense programs; e. Administration of a lease agreement between the DOE and the United States Enrichment Corporation (USEC) for management and operation of uranium enrichment facilities, and execution of a regulatory nuclear safety oversight agreement; f. Construction and maintenance of all facilities in support of assigned programs; g. Management of the commercial recovery of unirradiated enriched uranium scrap generated in DOE facilities; h. Provision of education and training in support of DOE programs for public, vocational, professional, and technical groups; and i. Other programs as assigned.

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

Accountabilities (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

To whom is this organization accountable to?
How is accountability assured? External Review

Authorities Delegated	
Type	From

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
Federal Law (29CFR1910, 10CFR830, etc.)
DOE Directives (i.e., DOE Order 521.1A)
Interagency Agreements (i.e., State, EPA, NRC, etc.)
Include implied Authorities

OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page 2 of) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 110 - Chapter 1)
<p>a. Under the direction of the Director, Office of Science, manages the programs identified above (primarily by contracting with private firms to manage and operate Government-owned facilities and to provide other services and materials).</p> <p>b. Participates with the Albuquerque Operations Office in preparing plans for preservation of the capability to fabricate and produce weapons components and assemblies, including recommendations for the optimum use of existing facilities and the need for and location of new facilities.</p> <p>c. Conducts assigned programs for the distribution of highly enriched uranium pursuant to the Atomic Energy Act of 1954, as amended, including the lease, loan, and sale of materials.</p> <p>d. As required to carry out assigned programs and related responsibilities, provides legal, procurement, property management, fiscal, personnel, security, classification, information, environmental, health and safety, appraisal, waste management, nuclear materials management, and other support services; maintains administrative documentation and records; develops and executes budgets; and maintains controls for obligations and expenditures.</p> <p>e. Provides administrative support to the Office of Scientific and Technical Information (OSTI).</p> <p>f. Maintains liaison and working relationships with other Federal agencies and state and local governments involved in ORO activities.</p> <p>g. Manages program development and implementation of Federal Equal Employment Opportunity (EEO) and Affirmative Action programs and oversees contractor diversity programs.</p> <p>h. As directed or authorized, administers programs and performs functions other than those designated above.</p>

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OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page 3 of) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 110 - Chapter 1)
<p>- <u>Deputy Manager</u> serves as the principal administrative and operating official of the organization, coordinating and executing approved programs, guidelines, and decisions of the ORO Manager; and advises and assists the ORO Manager in the formulation of programs and guidelines. Acts for the ORO Manager with full responsibilities and authorities assigned to that position except where redelegation by the ORO Manager is expressly prohibited.</p>

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OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page 4 of) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 110 - Chapter 1)
<p>- <u>Deputy for Operations</u> serves as the Chief Operating Officer for all operational activities under the purview of the Manager, ORO, other than those within the National Nuclear Security Administration (NNSA).</p> <p>a. Plans, establishes, and fosters a culture of integrated line management, resulting in accountable decision making that enables Oak Ridge to accomplish its assigned responsibilities in a timely, cost effective and environmentally acceptable manner without compromising the health and safety of our employees, contractors or the public.</p> <p>b. Serves as the first line of authority within the Office of the Manager for the Assistant Manager for Laboratories, Assistant Manager for Environmental Management, Assistant Manager for Uranium and Engineering Services, Assistant Manager for Environment, Safety, Health, and Emergency Management and the Safeguards and Security Division.</p> <p>c. Acts for the ORO Manager with full responsibilities and authorities assigned to that position except where redelegation by the ORO Manager is expressly prohibited.</p>

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OAK RIDGE R2A2 MAPPING

Organization_ Office of the Manager (Page 5 of) (Revision 8/30/02)

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OAK RIDGE R2A2 MAPPING

Organization_ Office of the Manager (Page 6 of) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 110 - Chapter 1)
<p>- <u>Deputy for Business Affairs (DMBA).</u></p> <p>a. Develops and executes policies, programs, and procedures for all budgeting, accounting, procurement, human resources, labor relations, training and development, information resource management, and business management of work for others. The DMBA is also responsible for economic transition initiatives and reindustrialization programs, and fosters a culture of customer service within the system of integrated line management.</p> <p>b. Serves as the first line of authority within the Office of the Manager for the Assistant Managers for Financial Management (Chief Financial Officer), Administration, and Asset Utilization, as well as the Director, Partnerships and Program Development.</p> <p>c. Acts for the ORO Manager with full responsibilities and authorities assigned to that position except where redelegation by the ORO Manager is expressly prohibited.</p>

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7 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page [REDACTED]) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 130, Chapter 2)
<p>Manager, with assistance of the Office of General Counsel, identifies the essential functions performed by ORO to ensure compliance with Office of Management and Budget guidance and opinions of the Attorney General.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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8 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page [REDACTED]) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 150, Chapter 1)
<p>(1) Performs those tasks identified in DOE O 151.1, Chapter I, subparagraphs 8c (except (1) and (2) thereunder) and d.</p> <p>(2) Approves the Oak Ridge Reservation Emergency Plan (ORREP) and forwards it to the Lead Program Secretarial Office (LPSO), Assistant Secretary for Defense Programs (DP-1), Assistant Secretary for Environmental Management (EM-1), Office of Nuclear Energy, Science, and Technology (NE-1), and the Office of Security and Emergency Operations, Emergency Management (SO-41).</p> <p>(3) Forwards non-Oak Ridge Reservation (ORR) emergency plans to the LPSO, appropriate Program Secretarial Office (PSO), and SO-41.</p> <p>(4) Submits exemption requests to the LPSO with a copy to the appropriate PSO.</p> <p>(5) Approves and submits the ORR emergency planning zone (EPZ) and submits non-ORR EPZs as applicable to the LPSO; appropriate PSO(s); Assistant Secretary for Environment, Safety, and Health (EH-1); the Office of Independent Oversight and Performance Assessment (OA-1); and SO-41.</p> <p>(6) Approves the ORO consolidated Emergency Readiness Assurance Plan (ERAP) and submits to the LPSO and SO-41.</p>

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<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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9 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page ████████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 220, Chapter 5)
<p>a. <u>Manager</u> ensures that effective programs for evaluating contractor performance and implementing appropriate corrective action are established and maintained.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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10 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 250, Chapter 5)
a. <u>Manager</u> . If requested by the Convened Group, approves WSS sets for initial applications and revisions.

<i>Accountabilities</i> (Internal and External)
Director, Office of Science, DOE Headquarters
Assistant Secretary of Energy for Environmental Management, DOE Headquarters
Defense Nuclear Facility Safety Board
IG Reviews, Investigations, Enforcement

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Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 250, Chapter 6)
a. <u>Manager</u> approves or disapproves DOE/ORO directives exemption requests within managerial authority, and concurs in requests that must be approved by DOE Headquarters (HQ).

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12 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page [REDACTED]) (Revision 8/30/02)

Roles & Responsibilities (per ORO Manual 320, Chapter 1)
<p>(1) Request personnel actions which require prior approval by the Secretary.</p> <p>(2) Request approval for assignment outside the Department of employees in their respective organizations in accordance with delegated personnel authorities (DOE 3300.3, Chapter I, paragraph 5). YAO will coordinate requests with NNSA Headquarters (HQ) in accordance with delegated personnel authority.</p> <p>(3) Determine when a transfer of function is appropriate and which positions should be transferred with the function (DOE 3300.3, Chapter IV, subparagraph 4b(1)).</p> <p>(4) Approve discretionary continuing or temporary exceptions to the order of release from a competitive level.</p>

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13 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page [REDACTED]) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 320, Chapter 3)
<p>(1) Approve expert and consultant appointments.</p> <p>(2) Serve as Reviewing Official for conflict-of-interest forms submitted by experts and consultants assigned to the Office of the Manager, ORO; OSTI; and YAO; respectively.</p> <p>(3) Approve quarterly recertifications of expert and consultant appointments in the Office of the Manager (DOE F 3304.2, "Quarterly Report," block 14).</p>

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OAK RIDGE R2A2 MAPPING

Organization Office of the Manager ([REDACTED] 14) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 320, Chapter 4)
<p>(1) Perform those tasks identified in DOE O 322.1A, subparagraph 5e(1).</p> <p>(2) Determine administrative dismissals for employees in the Oak Ridge commuting area.</p> <p>(3) Approve all deviations from established hours of work for the basic workweek for entire organizations.</p>

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OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (██████████ 15) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 320, Chapter 5)
<p>(1) Issues administrative orders closing all or part of the organization and relieving non-essential employees from duty.</p> <p>(2) Determines that an exigency of the public business exists for potential leave restoration purposes.</p> <p>(3) Declares that an emergency situation exists permitting up to two hours of excused absence for tardiness and a liberal leave policy.</p> <p>(4) Approves Leave Without Pay (LWOP), excused absences, and absences-in-duty status exceeding the delegated authority of subordinate managers and supervisors.</p>

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OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (██████████ 16) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 320, Chapter 9)
Approves major redeployments of staffing resources among ORO organizations.

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Organization Office of the Manager (B [REDACTED] 17) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 330, Chapter 1)
<p>a. <u>Deputy Manager, ORO, and Deputy Director, OSTI.</u></p> <p>(1) Serve as Rating Official respectively for employees reporting directly to the Office of the Manager, ORO, or Office of the Director, OSTI.</p> <p>(2) Serve as Reviewing Official respectively for all employees appraised by the members of the Principal Staff who report directly to the Office of the Manager, ORO, or Office of the Director, OSTI.</p>

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Organization Office of the Manager ([REDACTED] 18) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 330, Chapter 2)
<p>a. <u>Manager, ORO, and Director, OSTI</u> approve monetary awards, other than on-the-spot awards, not exceeding \$7,500 for individual awards and \$10,000 for group awards so long as the amount for any individual in the group does not exceed \$7,500.</p>

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 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (██████████ 19) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 330, Chapter 3)
<p>a. <u>Deputy Manager, ORO, and Deputy Director, OSTI</u>, issue notices of decision for removals, suspensions, and reductions in grade proposed by subordinate supervisors based on misconduct when the responsible member of the Principal Staff recommends corrective action that exceeds the maximum recommended in DOE 3750.1, Attachment 1.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

To whom is this organization accountable to?
How is accountability assured? External Review

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 340, Chapter 4)
<p>a. <u>Manager, ORO, and Manager, OSTI.</u></p> <p>(1) Concur in a determination by a supervisor that an employee who has been determined to have used illegal drugs will be returned to sensitive duties.</p> <p>(2) Request approval from the Deputy Assistant Secretary for Human Resources, DOE Headquarters (HR-3), before requiring an employee to undergo a test under the "reasonable suspicion" provision (as defined in DOE 3792.3, subparagraph 4f) more than once in a 12-month period.</p> <p>(3) Concur in the submission of position nominations for testing designated positions.</p> <p>(4) Request concurrence from HR-3 for the use of administrative leave in excess of 10 days in accordance with DOE 3792.3, Chapter III, subparagraph 5d(2)(b).</p> <p>(5) Request approval of exceptions to DOE 3792.3.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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TYPES of DELEGATIONS:
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DOE Directives (i.e., DOE Order 521.1A)
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Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 340, Chapter 5)
<p><u>Manager</u></p> <p>(1) Approves an ORO Wellness Committee within the ORO and ensures program conformance with referenced orders and guidance.</p> <p>(2) Encourages maximum participation in individual fitness programs.</p> <p>(3) Encourages maximum participation in office-sponsored health awareness programs.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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Federal Law (29CFR1910, 10CFR830, etc.)
DOE Directives (i.e., DOE Order 521.1A)
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OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 360, Chapter 2)
a. <u>Manager</u> performs those tasks identified in DOE 5480.20A, Change 1, subparagraph 7c.

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<i>Accountabilities</i> (Internal and External)
Director, Office of Science, DOE Headquarters
Assistant Secretary of Energy for Environmental Management, DOE Headquarters
Defense Nuclear Facility Safety Board
IG Reviews, Investigations, Enforcement

To whom is this organization accountable to?
How is accountability assured? External Review

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manuel 410, Chapter 5)
<p>a. <u>Manager</u>. Provides final disposition decision of technical disputes where an advisory panel cannot reach a majority decision.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

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Appraisal?

TYPES of DELEGATIONS:
Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
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DOE Directives (i.e., DOE Order 521.1A)
Interagency Agreements (i.e., State, EPA, NRC, etc.)
Include implied Authorities

OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page ██████ 24) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 2)
<p>a. <u>Manager</u> approves Safety Analysis Reports (SAR) and issues the associated Safety Evaluation Reports (SER) for nonnuclear facilities if so delegated by the cognizant Secretarial Officer (CSO) where redelegation to subordinate levels of ORO is not authorized.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

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Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 5)
<p>a. <u>Manager</u>.</p> <p>(1) As delegated by the cognizant Secretarial Officer (CSO), approves safety documentation where delegation to subordinate levels of ORO is not authorized.</p> <p>(2) Initiates/approves requests to the CSO for delegation of approval authority or approval of delegation to subordinate levels of ORO.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
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Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 7)
<p>a. <u>Manager</u> approves Technical Safety Requirements (TSR) if so delegated by the cognizant Secretarial Officer (CSO) where redelegation to subordinate levels of ORO is not authorized.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

To whom is this organization accountable to?
How is accountability assured? External Review

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 8)
<p>a. <u>Manager</u> approves Unreviewed Safety Questions (USQ) and Unreviewed Safety Question Determinations (USQD) if so delegated by the cognizant Secretarial Officer (CSO) where redelegation to subordinate levels of ORO is not authorized.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
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Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 9)
<p><u>a. Manager/Deputy Manager.</u></p> <p>(1) As indicated on Table 1 (Attachment 1 of this Chapter) and supplemental memorandums of delegation, the Manager will serve as the Startup/Restart Approval Authority unless otherwise specified. The Manager may delegate this responsibility to an Assistant Manager, a Contracting Officer's Representative (COR), another DOE official, and, for Readiness Assessments (RAs), to the contractor. Any delegation must be in writing or as specified in Table I.</p> <p>(2) As delineated in DOE M 251.1-1A, approves exemptions from applicable provisions of DOE O 425.1A.</p> <p>(3) As startup/restart approval authority, approves both contractor and DOE plans-of-action and startup notification reports (SNRs).</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
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What Does this organization do for the department? Is it in *direct or indirect* support of Departmental missions?

To whom is this organization accountable to? How is accountability assured? External Review

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TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

OAK RIDGE R2A2 MAPPING

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 11)
<p>a. <u>Manager or Designee.</u></p> <p>(1) Establishes the expectations/requirements for the content of the authorization agreements. This responsibility may be delegated, in writing, to the appropriate Assistant Manager or Contracting Officer's Representative (COR). Any delegations must be in writing and reflected in ORO O 420, Chapter V.</p> <p>(2) Ensures that authorization agreements are developed for facilities that require one.</p> <p>(3) Concurs with and forwards authorization agreements to the appropriate Program Secretarial Officer(s) at DOE Headquarters (HQ) for approval if approval authority has not been delegated.</p> <p>NOTE: The Program Secretarial Officer cannot delegate approval authority for Category 1 nuclear facility authorization agreements.</p> <p>(4) Approves (signs) authorization agreements and revisions thereto if approval authority has been delegated in writing by the appropriate Program Secretarial Officer(s). Any further delegations to Assistant Managers or CORs must be in writing and reflected in ORO O 420, Chapter V.</p> <p>(5) Returns unacceptable authorization agreements to the originator with an explanation of the barriers to approval. Notification to the originator that the authorization agreement is not acceptable should be made as soon as possible.</p>

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

To whom is this organization accountable to?
How is accountability assured? External Review

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

30 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 12)
<p><u>Manager.</u></p> <p>(1) Responsible for safe operations at ORO facilities.</p> <p>(2) Addresses issues related to NCS.</p> <p>(3) Ensures the establishment and implementation of an ORO NCS Policy (See Attachment 1).</p> <p>(4) Ensures Assistant Managers for Line Organizations with programs that have a potential for accidental nuclear criticality establish and implement ORO NCS programs to oversee the contractors' NCS program.</p> <p>(5) Ensures assessments of the ORO line organizations NCS programs are performed at least annually using qualified NCS staff (reviews should include experts from outside ORO on a triennial basis).</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What Does this organization do for the department?
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Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

3/ OAK RIDGE R2A2 MAPPING

Roles & Responsibilities (per ORO Manual 420, Chapter 13)
<p>a. <u>ORO Manager or Deputy for Operations.</u></p> <p>(1) Ensures that the DOE basis for approving the safety basis document is adequately reflected in the Safety Evaluation Report (SER).</p> <p>(2) Reviews minority opinions and/or resolves open technical differences.</p> <p>(3) Approves Documented Safety Analyses (DSAs), Technical Safety Requirements, Unreviewed Safety Questions (USQs), and issues the associated SERs for nuclear facilities if so delegated by the Cognizant Secretarial Officer where redelegation to subordinate levels of ORO is not authorized. In accordance with the delegation of approval authority for ORO's non-nuclear facilities, the same review and approval process could be applied to safety bases for moderate and high hazard facilities, as appropriate.</p> <p>NOTE: This responsibility must remain with ORO Manager and may not be redelegated.</p> <p>(4) Approves requests for any changes to due dates related to a safety basis document review and approval process that extend beyond 90 days (where the ORO Manager or an Assistant Manager has been delegated approval authority).</p> <p>(5) Determines the need for an additional independent review of SERs that are prepared and approved by ORO Assistant Managers (i.e., those facilities where approval authority is delegated to an Assistant Manager and the Assistant Manager for Environment, Safety, Health, and Emergency Management [AMESH] is not already providing an independent review).</p>

Accountabilities (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

Authorities Delegated	
<i>Type</i>	<i>From</i>

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
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 Include implied Authorities

What Does this organization do for the department?
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To whom is this organization accountable to?
How is accountability assured? External Review

32 OAK RIDGE R2A2 MAPPING

Organization_ Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 420, Chapter 15)
<p>a. <u>ORO Manager.</u></p> <p>(1) As delegated by the Cognizant Secretarial Officer (CSO), approves safety documentation where delegation to subordinate levels of ORO is not authorized.</p> <p>(2) Initiates/approves requests to the CSO for delegation of approval authority or approval of delegation to subordinate levels of ORO.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What Does this organization do for the department?
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 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
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 Include implied Authorities

33 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page [REDACTED]) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 440, Chapter 4)
<p>a. <u>Manager.</u></p> <p>(1) Approves and forwards to the relevant program office(s) and the Deputy Assistant Secretary for the Environment reports or conditions that are required to be reported by DOE 5400.5, Chapter II, paragraph 7.</p> <p>(2) Transmits to the Assistant Secretary for Environment, Safety, and Health (EH-1) requests for temporary increases in the public dose limit pursuant to DOE 5400.5, Chapter II, subparagraph 1a(4).</p> <p>(3) Temporarily suspends requirements of DOE 5400.5 when doing so is in his/her judgment necessary to minimize damage to life or property or to protect public health and safety. Whenever this provision is invoked, such suspension and the reason therefore are to be reported to EH-1.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
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TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

<i>Roles & Responsibilities</i> (per ORO Manual 440, Chapter 5)
a. <u>Manager</u> establishes the ORO Employee Concerns Review Panel on the recommendation of the Diversity Programs and Employee Concerns Manager.

<i>Accountabilities</i> (Internal and External)
Director, Office of Science, DOE Headquarters
Assistant Secretary of Energy for Environmental Management, DOE Headquarters
Defense Nuclear Facility Safety Board
IG Reviews, Investigations, Enforcement

<i>Authorities Delegated</i>	
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Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
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DOE Directives (i.e., DOE Order 521.1A)
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Include implied Authorities

35 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page ████████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 440, Chapter 7)
<p>a. <u>Manager</u>.</p> <p>(1) Approves the Chronic Beryllium Disease Prevention Program (CBDPP).</p> <p>(2) Designates the Assistant Manager for Environment, Safety, Health and Emergency Management (AMESH) as the Program Manager for CBDPP.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

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Appraisal?

TYPES of DELEGATIONS:

- Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
- Federal Law (29CFR1910, 10CFR830, etc.)
- DOE Directives (i.e., DOE Order 521.1A)
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36 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page [REDACTED]) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 450, Chapter 1)
<p>a. <u>Manager</u>.</p> <p>(1) Transmits requests for exemptions from standards in Federal, state, and local laws and regulations to the cognizant authority, and notifies the Assistant Secretary for Environment, Safety, and Health (EH-1), the Office of General Counsel (GC-1), and the cognizant Secretarial Officer (CSO) of the disposition of the request.</p> <p>(2) Transmits requests for temporary and permanent exemptions from internal DOE environmental standards to EH-1, with copies to the CSO.</p> <p>(3) Approves/disapproves requests for field-level exemptions from internal DOE environmental standards to be enforced during the period of time in which a temporary or permanent exemption request is being processed by DOE Headquarters (HQ).</p>

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

To whom is this organization accountable to?
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<i>Type</i>	<i>From</i>

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 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

37 OAK RIDGE R2A2 MAPPING

Organization_ Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 450, Chapter 3)
<p>a. <u>Manager</u>.</p> <p>(1) Grants exceptions to National Historic Preservation Act (NHPA) requirements in the event of an imminent threat to national security and reports thereon to Headquarters.</p> <p>(2) Signs all programmatic agreements between ORO, the Advisory Council on Historic Preservation (Council), and State Historic Preservation Officer (SHPO) in Tennessee, Kentucky, and Ohio.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

To whom is this organization accountable to?
How is accountability assured? External Review

What authorities are vested in the organization that allows these responsibilities to be carried out?
Appraisal?

TYPES of DELEGATIONS:
 Letter from DOE/HQ (i.e., Secretary, Deputy Secretary, Assistant Secretary, etc.)
 Federal Law (29CFR1910, 10CFR830, etc.)
 DOE Directives (i.e., DOE Order 521.1A)
 Interagency Agreements (i.e., State, EPA, NRC, etc.)
 Include implied Authorities

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Organization_ Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 450, Chapter 4)
<p>a. <u>Manager.</u></p> <p>(1) Establishes Integrated Safety Management (ISM) and assessment policy. The Manager has added an eighth principle to ORO's ISM policy. (See Attachment 2.)</p> <p>(2) Approves ISM System (ISMS) descriptions.</p> <p>(3) Appoints ISMS verification and Accident Investigation team leaders.</p> <p>(4) Approves contractor assessment programs developed by the Contracting Officer's Representative(s) (CORs).</p> <p>(5) Approves ISMS verification plans.</p> <p>(6) Transmits Corrective Action Plans (CAPs) to appropriate DOE Headquarters (HQ) offices or approves CAPs if approval authority has been delegated.</p> <p>(7) Requests for-cause reviews, as necessary.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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39 OAK RIDGE R2A2 MAPPING

Organization_ Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 460, Chapter 1)
<p>a. <u>Manager.</u></p> <p>(1) Transmits requests for exemptions from standards in Federal, state, and local laws and regulations to the cognizant authority, and notifies the Assistant Secretary for Environment, Safety, and Health (EH-1), the Office of General Counsel (GC-1), and the cognizant Secretarial Officer (CSO) of the disposition of the request.</p> <p>(2) Transmits requests for temporary and permanent exemptions from internal DOE environmental standards to EH-1, with copies to the CSO.</p> <p>(3) Approves/disapproves requests for field-level exemptions from internal DOE environmental standards to be enforced during the period of time in which a temporary or permanent exemption request is being processed by DOE Headquarters (HQ).</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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40 OAK RIDGE R2A2 MAPPING

Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 470, Chapter 2)
<p>Oak Ridge Operations Manager serves as Denying Official and performs those tasks identified in DOE M 471.1-1, Chapter I, Part B, paragraph 4, dated June 30, 2000.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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Organization Office of the Manager (Page ██████████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 470, Chapter 3)
<p>a. <u>Deputy for Operations.</u></p> <p>(1) Chairs the ORO Operations Security Program (OPSEC) Steering Committee.</p> <p>(2) Approves the ORO OPSEC Program Plan and proposed ORO OPSEC countermeasures as determined by OPSEC studies and assessments.</p> <p>(3) Ensures that there are sufficient personnel, logistical support, technical equipment, etc. to fully implement the DOE Technical Surveillance Countermeasures Program (TSCM).</p>

What Does this organization do for the department?
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<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 470, Chapter 6)
<p>a. <u>Manager</u> authorizes suspension of access authorizations in accordance with 10 Code of Federal Regulations (CFR) 710.10.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ORO Manual 470, Chapter 11)
<p>a. <u>Deputy for Operations (DO).</u></p> <p>(1) Serves as the Senior ORO Intelligence Operation and Control Official.</p> <p>(2) Delegates approval authority to the Director, Office of Safeguards and Security (OSS), for requests for SCI access from ORO, contractors, and subcontractors.</p>

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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OAK RIDGE R2A2 MAPPING

Organization Office of The Manager – NEPA Compliance

<i>Roles & Responsibilities</i> (per ORO Manual 110)
<ul style="list-style-type: none"> • Establishes a NEPA Compliance Program and uses the NEPA process early in project and program planning. - Maintains a DOE NEPA Compliance Officer (NCO) for the office and designates NEPA Document Managers for all EAs and EISs. - Establishes procedures for internal scoping, quality assurance, and public involvement for the office. - Ensures inclusion of NEPA values and requirements in new contracts, grants, project planning documents, and internal budget review documents. - Determines the appropriateness of the level of NEPA review and decision-making documents. - Makes EA determinations, and approves FONSI.

<i>Accountabilities</i> (Internal and External)
EH-1, EM-1, Science, etc. HQ
EH-1, EH-42, Manager, AU, AMAU, AMA
EH-1, M-1, Stakeholders/Public
EH-1, M-1, AU, AMAU, AMA, CFO
EH-1, HQ, AU, AMAU, AMA
EH-1, EH-42, HQ, AU, AMAU, AMA, Stakeholders/Public

<i>Authorities Delegated</i>	
<i>Type</i>	<i>From</i>
Public Law 91-190, NEPA CEQ Regulations DOE Implementing Regs. DOE O 451.1B, "NEPA Compliance Program"	By Statute 40 CFR 1500-1508 10 CFR 1021 DOE Order
Administrative Delegation	EH-1, EH-42

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Organization Office of the Manager (Page ██████) (Revision 8/30/02)

<i>Roles & Responsibilities</i> (per ES&H Input)
<p>Appoints ORO Program Manager for the Federal Employee Occupational Safety and Health (FEOSH) Program.</p> <p>29 CRF 1960 & DOE Order 440.1A</p> <p>Signs Voluntary Protection Program applications (not delegable)</p> <p>DOE Order 440.1A</p> <p>Establishes OR Threat Assessment Team (citation to come)</p>

What Does this organization do for the department?
Is it in *direct or indirect* support of Departmental missions?

<i>Accountabilities</i> (Internal and External)
<p>Director, Office of Science, DOE Headquarters</p> <p>Assistant Secretary of Energy for Environmental Management, DOE Headquarters</p> <p>Defense Nuclear Facility Safety Board</p> <p>IG Reviews, Investigations, Enforcement</p>

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