

CHICAGO R2A2 MAPPING

Organization: Office of Technical Services

Date: 9/12/02

<i>Roles & Responsibilities</i>	<i>Accountabilities</i>	<i>Authorities</i>	<i>SC</i>	Services Provided to								
				<i>Other Prog. Offices</i>	<i>Other HQ Offices</i>	<i>OM</i>	<i>CH Area Offices</i>	<i>GOGO</i>	<i>Other CH Offices</i>	<i>CH Employees</i>	<i>Non-CH Area Offices</i>	
Safeguards and Security Services (SSS)												
<u>Line Management Responsibilities</u>												
1. Security Police Officer certification	SO/CH Manager	Delegation Letter					X					
2. Classified training and certification	SO-12	Delegation Letter		X	X	X	X	X	X			
3. Foreign ownership control or influence adjudication	SO/CH Manager	Delegation Letter		X	X		X	X	X			
4. Management of Region 5 Radiological Assistance Program (RAP)	SO/CH Manager	Delegation Letter			X							X
5. Management of Region 5 Transportation Emergency Preparedness Program	EM/CH Manager	Delegation Letter		X	X		X	X	X			
6. Management of CH Emergency Response Operations Center	CH Manager	Delegation Letter				X						
7. Adjudication of Security Clearances	SO/CH Manager	DOE Order 472.1A	X	X	X	X	X	X	X	X	X	X
8. Classified ADP certification/accreditation	CH Manager	Delegation Letter					X	X				
9. Management of Technical Surveillance Countermeasures (TSCM) Program	CH Manager	Delegation Letter		X	X	X	X	X				
<u>Service/Support Activities</u>	Accountable to our customers, which are listed in the columns on right side of table	Varies from task to task depending on needs of customer										
1. Classification Reviews for Corporate CH (including EML)							X	X				

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2. Site Safeguards & Security and Material Control & Accountability (MC&A) Plan reviews							X	X			
3. Unclassified Cyber Security System vulnerability testing							X	X			
4. Liaison with Federal, State, and Local law enforcement agencies						X	X	X			
5. Security review for official foreign travel							X	X		X	
6. Security review for foreign visits and assignments						X		X		X	
7. CH Operations Security (OPSEC) Program						X				X	
8. Safeguards and Security awareness						X	X	X		X	
9. Review and validate Protective Force readiness through drills and performance testing							X				
10. Validate closure of deficiencies in Safeguards and Security area			X	X	X	X	X	X	X		
11. Review proposed upgrades to Physical Security Systems to ensure performance to DOE Standards			X	X	X		X	X	X		
12. Interpret DOE Safeguards and Security policy and directives						X	X	X	X	X	
13. Formulate and promulgate CH Safeguards and Security policy						X					
14. Coordinate with ACQ concerning new contracts that include Safeguards and									X		

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Security interests											
15. Material management (stewardship)						X	X	X			
16. Provide input on safeguards & security, cyber, and emergency management performance measures							X				
17. Integrated Safeguards & Security Management (ISSM)			X			X	X	X		X	
Safety and Technical Services (STS)											
<u>Line Management Responsibilities</u>											
1. NEPA: The CH National Environmental Policy Act Compliance Officer has line responsibility for – (A) approval of Categorical Exclusions processed through Office of Acquisition and Assistance, Ames Area Office, and Office of Program and Project Management (approximately 75 determinations in a typical year); and (B) concurrence on all Environmental Assessment and Environmental Impact Statements processed through the Chicago Operations Office (approximately 5 determinations in a typical year).	CH Manager	Approval & concurrence as explained in 1 st column	X	X	X	X	X		X		

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2. Real Property: The CH Certified Realty Officer has line responsibility for approval of all real estate transactions (disposals and acquisitions by purchase, lease or license – approximately 35 transactions in a typical year) except for condemnations and donations, which are approved by the Secretary.	CH Manager	Approval as explained in 1 st column	X			X	X				
<u>Service/Support Activities</u>	Accountable to our customers, which are listed in the columns on right side of table	Varies from task to task depending on needs of customer									
1. Technical Support: includes policy interpretation; reviews, evaluations, assessments; document reviews & development/coordination; and Staff Augmentation											
▪ Accelerator Safety			X			X	X				X
▪ Accident/Incident/Event Investigations			X		X	X	X	X			X
▪ Architectural Services						X	X	X	X		
▪ Aviation Safety			X		X	X	X	X	X		X
▪ Building Code Compliance						X	X				
▪ Conduct of Operations			X			X	X	X			

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▪ Construction Safety			X	X		X	X	X			
▪ Criticality Safety			X	X	X	X	X	X			X
▪ Cryogenic Safety			X			X	X				X
▪ DOE Laboratory Accreditation Program (DOELAP)			X	X	X	X	X	X			X
▪ Department of Transportation (DOT) Reviews			X	X	X	X	X				
▪ Employee Concerns						X	X	X	X		
▪ Environmental Compliance			X			X	X	X			X
▪ Environmental Evaluations and Environmental Regulatory Analysis			X	X		X	X	X			X
▪ Environmental Mgmt. Systems (EMS)			X	X		X	X	X			X
▪ Environmental Project reviews (Clean-up Projects)			X	X		X	X	X			
▪ Environmental Protection Rules			X	X		X	X	X			
▪ Exemption/Equivalencies Requests						X	X	X			
▪ Firearms Safety						X	X				
▪ Electrical Safety			X			X	X	X	X		X
▪ Ergonomics			X			X	X	X	X		X
▪ ES&H staffing for CH Emergency Operations Center (EOC)						X					

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▪ Facility Information Mgmt. System (FIMS)			X	X	X	X	X	X	X	X		
▪ Facility Maintenance			X	X	X	X	X					
▪ Fire Protection, including Fire Department Staffing/Operations			X	X	X	X	X	X	X			X
▪ Functions, Responsibilities and Authorities Manual (FRAM)						X	X	X	X			
▪ Health Physics - includes support for Radiological Assistance Program (RAP)			X	X	X	X	X	X	X			X
▪ High-Risk/Dual-Use Property Reviews									X			
▪ Hoisting and Rigging			X	X		X	X	X				X
▪ Industrial Safety			X	X		X	X	X	X			X
▪ Industrial Hygiene			X	X		X	X	X	X			X
▪ Injury/Illness Recordkeeping						X	X		X			
▪ Integrated Safety Mgmt. (ISM)			X	X	X	X	X	X	X			X
▪ Interlock Evaluations						X	X	X				
▪ Issues Mgmt. / Corrective Action Tracking			X	X	X	X	X	X	X			
▪ Laser Safety			X	X	X	X	X	X				X
▪ Lessons Learned			X	X	X	X	X	X	X			
▪ Life Safety Code			X	X	X	X	X	X	X			X

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▪ Line ES&H Oversight			X			X	X	X	X		
▪ National Environmental Policy Act (NEPA)			X	X	X	X	X	X	X		
▪ Nuclear Facility Safety Basis Document Reviews (e.g., SARs, TSRs)						X	X	X			
▪ Nuclear Safety Rules - Price Anderson Amendments Act (PAAA)			X	X	X	X	X	X	X		
▪ Operational Readiness Reviews and Assessments (ORRs and ORAs)						X	X	X			
▪ Packaging and Transportation			X	X	X	X	X	X	X		X
▪ Pollution Prevention & Waste Minimization			X	X	X	X	X	X			
▪ Pressure Safety						X	X	X			
▪ Project Management			X	X	X	X	X	X			
▪ Real Estate acquisitions (fee, lease, easement, license, coordination with GSA, etc.)			X	X	X	X	X		X		X
▪ Real Estate disposals (easements, leases, licenses, permits, coordination with GSA)			X	X	X	X	X		X		
▪ Real Estate utilization and administration (property reviews, PILT requests, MOUs)			X			X	X	X	X		
▪ Review Award Actions for inclusion			X			X	X	X	X		

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of ES&H contract clauses												
▪ Root Cause Analysis							X	X	X			
▪ Transportation Compliance Evaluations					X	X	X	X				
2. Program Coordination	Accountable to our customers, which are listed in the columns on right side of table	Varies from task to task depending on needs of customer										
▪ Accident Investigation					X	X	X	X	X			
▪ Annual ES&H Assessment Summary			X	X		X	X					
▪ Annual Fire Protection Summary Report			X	X	X	X	X	X				
▪ Annual Site Environmental Report			X	X	X	X	X	X				
▪ Annual Radiation Exposure Summary Reporting			X	X	X	X	X	X	X			
▪ Aviation Safety					X	X	X	X	X			
▪ Computerized Accident/Incident Reporting System (CAIRS)						X	X	X				
▪ Criticality Safety						X	X	X				
▪ Cultural and Natural Resources Mgmt.						X	X					
▪ DOE Corrective Action Tracking System (CATS)			X	X	X	X	X	X	X			
▪ Draft Directive (REVCOM) and Field			X			X			X			

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Management Council Actions												
▪ Environment, Safety, Health and Infrastructure (ESH&I) Mgmt. Plan			X	X	X	X	X	X	X			
▪ Executive Order 13148, Greening the Government through Leadership in Environmental Management						X	X	X				
▪ Facility Representative Program			X	X	X	X	X	X	X			
▪ Federal Employee Occupational Safety and Health (FEOSH)			X			X	X	X	X			
▪ Former Beryllium Worker Medical Surveillance Program					X	X	X	X	X			
▪ Functions, Responsibilities and Authorities Manual (FRAM)						X	X	X	X			
▪ Historical Preservation			X	X	X	X	X	X				
▪ Human Subjects Research			X	X	X	X	X	X				
▪ In-house Energy Management					X	X	X	X	X			
▪ Integrated Safety Mgmt. (ISM)			X	X	X	X	X	X	X			
▪ Lessons Learned						X	X	X	X			
▪ Life Cycle Assessment Mgmt. (LCAM)			X	X	X	X	X	X				
▪ Long Term Stewardship			X	X	X	X	X	X				X
▪ Maintenance Management Program			X	X	X	X	X	X	X			
▪ National Environmental Policy Act			X	X	X	X	X					

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(NEPA)												
▪ Nuclear Safety / Radiation Protection Rules - PAAA			X	X	X	X	X	X	X			
▪ Occurrence Reporting Process System					X	X	X	X	X			
▪ Project Management			X		X	X	X	X	X			
▪ Quality Assurance, including Suspect and Counterfeit Parts						X	X	X	X			
▪ Strategic Issues Management Information System (SIMIS)						X	X	X	X			
▪ Technical Standards Management						X	X	X				
▪ Technical Qualification Program						X			X			
▪ Transportation Compliance Evaluation/Assistance Program						X	X	X				
▪ Vital Safety Systems			X	X	X	X	X	X				
▪ Wildland and Prescribed Burn Program			X		X	X	X					
3. Committee Representation (support to CH elements and Headquarters)	Accountable to our customers, which are listed in the columns on right side of table	Varies from task to task depending on needs of customer										
▪ Accelerator Safety Committee			X			X	X					
▪ Accident Investigation					X	X	X	X	X			
▪ Aviation Board of Directors					X	X	X	X	X			

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▪ Biohazard/Bioagent Committee					X	X	X	X	X		
▪ Certified Realty Specialist (CRS) Certification Committee					X						
▪ Chronic Beryllium Disease Prevention Program					X	X	X	X	X		
▪ Computerized Accident/Incident Reporting System (CAIRS) Committee					X	X	X	X			
▪ Corrective Action Mgmt. (CAM) Team					X	X	X	X			
▪ Cultural & Natural Resources Mgmt.					X	X	X	X	X		
▪ Environmental Management Systems (EMS) Topical Committee					X	X	X	X			
▪ Environmental Radiological Control Coordinating Committee					X	X	X	X			
▪ Facilities & Infrastructure Working Group					X	X	X	X			
▪ Facilities Information Management System (FIMS) Advisory Committee					X	X	X	X			
▪ Fire Safety Committee					X	X	X	X			
▪ Ground Water Protection Program					X	X	X	X			
▪ Historical Preservation					X	X	X	X	X		
▪ Human Subjects Research					X	X	X	X	X		
▪ Industrial Hygiene Coordination Committee					X	X	X	X			

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▪ Migratory Birds Committee					X	X	X	X			
▪ National Environmental Policy Act (NEPA) Committee					X	X	X	X			
▪ ORPS Re-Engineering Working Group					X	X	X	X			
▪ Project Management					X	X	X	X			
▪ Quality Assurance Working Group					X	X	X	X			
▪ Radiological Control Coordinating Committee					X	X	X	X			
▪ Safety Management Implementation Team (SMIT)			X	X	X	X	X	X			
▪ Transportation Compliance Evaluation/Assistance Program					X	X	X	X			