

**OneSC Project
Baseline Change Proposal #1**

Section A. Changes in the Work Breakdown Structure

Several WBS changes were made to better reflect the Project Deliverables. These changes are:

1) WBS Level 1 – no changes

2) WBS Level 2 – two changes

2.a WBS 1.5 was changed from “Project Implementation” to “Interface Agreements” to better describe the end item deliverable for this WBS element.

2.b WBS 1.4 was changed from “Systems and Processes” to “SC Systems and Processes” to clarify that the Project deliverable would focus on SC systems and processes.

3) WBS Level 3 – several changes

3.a Under WBS 1.1 Planning and Integration - the following third level WBS elements were moved to be fourth level WBS elements under WBS 1.1.1 “OneSC Baseline Plan”:

WBS 1.1.2 Requirements

WBS 1.1.3 Assumptions

WBS 1.1.4 Principles

WBS 1.1.6 Mission Need for Project

Each of these third level WBS elements has a single deliverable that is included as a specific section in the “OneSC Baseline Plan”. As such, these WBS elements are actually sub-elements to WBS 1.1.1 “OneSC Baseline Plan” and not equal to it.

3.b Under WBS 1.1 Planning and Integration – was re-structured to better consolidate the common planning activities of the OneSC project into this WBS. In making this change the following third level WBS elements were modified or added:

WBS 1.1.2 “Detailed Plans” was added to better reflect the objective of the planning and integration activities.

WBS 1.1.7 “Resource Needs” was made a fourth level WBS under WBS 1.1.2 “Detailed Plans”

WBS 1.1.5 “Issues Management” became WBS 1.1.3 because of change 3a above which left a gap in numbering

WBS 1.1.4 “Project Measurements” was added to reflect the need to develop and use a system that can measure the effectiveness of the OneSC Project.

The planning activities under WBS 1.5.1 “Transition Plan” and WBS 1.5.2 “Full Implementation Plan” have been moved to WBS 1.1.2 “Detailed Plans”.

- 3.c Under WBS 1.2 Project Communications – WBS 1.2.3 Briefing Papers, WBS 1.2.4 Speakers Bureau, and WBS 1.2.5 Newsletter were deleted because the need for these items has been reduced due to the extensive roll-out of the OneSC project and use of a web page.**
- 3.d Under WBS 1.5 “Project Implementation” – the planning activities under WBS 1.5.1 “Transition Plan” and WBS 1.5.2 “Full Implementation Plan” have been moved to WBS 1.1.2 “Detailed Plans”. Interfaces with Other DOE Organizations” was renamed and elevated to become WBS 1.5 “Interface Agreements” to better reflect the Project deliverables. (see also item 2.a above for name change of WBS 1.5)**
- 3.e Under WBS 1.6 “Project Control and Reporting” - WBS 1.6.3 External Project Reviews was added to reflect that Project Reviews, similar to the “Lehman Reviews” were planned for the OneSC Project.**

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Section B. Changes in the OneSC Project Plan Text

There are several changes in the text of the OneSC Project Plan. These include:

- 1) **Table of Contents - Section 9.0 “Appendices” of the OneSC Project Plan – a Project Master Schedule for Phase I activities has been added as an Appendix F.**
- 2) **Section 2.1 Description of Desired End State – in first sentence added a phrase “a well managed, diverse, responsive and accountable federal organization” for clarification**
- 3) **Figure 3a was replaced with the revised Work Breakdown Structure. The changes in the WBS are described under Section A above.**
- 4) **Section 4.3 “Schedule” has a sentence added. This reads “The Project Master Schedule is included in Appendix F.” This sentence provides the reference to Appendix F. Appendix F was added to the document under Section B bullet #1.**
- 5) **Appendix B was revised to reference the OneSC web site for the Project Implementation Teams.**
- 6) **Appendix C was revised to include the revised Work Breakdown Structure. The changes in the WBS are described under Section A above.**
- 7) **Section 3.3.1 WBS Dictionary – deleted bullet #6 titled “Project Implementation” and accompanying text. Text no longer reflects revised WBS structure.**
- 8) **Section 3.3.1 WBS Dictionary - added new bullet #6 titled “Interface Agreements” and accompanying text. New text reads:**

Interface Agreements – development of agreements with those DOE organizations, outside the Office of Science, that are necessary to ensure that the Office of Science can operate efficiently and effectively to meet its mission objectives and fulfill its corporate responsibilities. In addition, these agreements ensure that the other DOE organizations that interface with the Office of Science can obtain appropriate support efficiently and effectively to achieve their mission. Products anticipated include Memoranda of Understanding and Support Agreements between the Office of Science and other DOE organizations.

This change reflects the revisions in the WBS Structure described under Section A above.

- 9) **Section 3.3.1 WBS Dictionary – revise bullet #2 titled “Planning and Integration” to delete second sentence and replace with the following:**

“This includes the detailed plans needed to ensure that the project deliverables can be achieved, that issues are identified and resolved, and techniques are available to measure the effectiveness of the OneSC Project results.”

This changes reflects the revisions in the WBS Structure described under Section A.

- 10) Section 3.3.1 WBS Dictionary – revise bullet #5 titled “Systems and Processes” to read “SC Systems and Processes”.**

This change reflects the revisions in the WBS Structure describe in Section A.